

# Annual Report for 2011

**Christ Episcopal Church**  
220 40th St. N.E.  
Cedar Rapids, Iowa 52402

(319) 363-2029 [www.ChristEpiscopal.org](http://www.ChristEpiscopal.org)

## **FEED MY SHEEP**

John 21:15-17

*15 When they had finished breakfast, Jesus said to Simon Peter,  
'Simon son of John, do you love me more than these?'  
He said to him, 'Yes, Lord; you know that I love you.'  
Jesus said to him, 'Feed my lambs.' 16A second time he said to him,  
'Simon son of John, do you love me?'  
He said to him, 'Yes, Lord; you know that I love you.'  
Jesus said to him, 'Tend my sheep.'  
17He said to him the third time, 'Simon son of John, do you love me?'  
Peter felt hurt because he said to him the third time, 'Do you love me?'  
And he said to him, 'Lord, you know everything; you know that I love you.'  
Jesus said to him, 'Feed my sheep?'*

And so, with God's help, we begin our annual report; looking back and forward all at the same time. We offer thanksgiving for 2011 and we look to 2012 with hope and expectation.

*"Feed my lambs....tend my sheep....feed my sheep".....this is the guiding meditation for Christ Church in 2012. Each and every one of us is asked to pray with these words and meditate on how this gospel passage can guide our decisions, our actions and deepen our faith both as individuals and as a congregation. What does this passage say to you? What is Jesus calling us to hear in these words? What are we supposed to do with what the Spirit is still speaking to us in this passage?*

# Annual Report of the Parish

for the year 2011

## Table of Contents

Statistical Report of 2010 Services	Page 1
Minutes of the 2010 Annual Meeting	2
Report of the Rector	4
Reports of the Deacons	5
Report of the Senior Warden	6
Worship Commission	7
Music Ministries Report	7
Pastoral Care Commission	8
Christian Formation Commission	8
Jubilee Ministries Commission	9
Buildings & Grounds Commission	10
Small Groups and Ministries	11
Stewardship Commission	11
Finance Commission	12
2011 Operating Fund Report & Budget Summary	13
2012 Operating Fund Budget & Budget Narrative	17



*Seeking Christ in Ourselves,  
Serving Christ in Others.*

## Statistical Report of 2011 Services

	2010	2011	
<b>Holy Communion</b>			<b>Necrology for 2011</b>
Saturday Evenings & Sundays	153	152	Bill Conley
Weekday	59	18	Fred Muhl
Private	247	270	Meadow Meister
			Tim White
<b>Other Services</b>			Marvin Steinford
Daily Office	103	104	Virginia Nemecek
Baptisms	5	14	Jonathan Cushing
Marriages	7	3	Joan Bickel
Burials (members & nonmembers)	9	8	Russ Penn
			Al Quick

The figures listed above refer to the number of services held each year.

### Attendance

Present at Saturday evening and Sunday Services	9,437	10,176
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All figures were taken from the Parish Register of Services.

### Christ Episcopal Church Vestry 2011

Greg Barnett, Jerry Davenport, Karen Erger, Steve Fairchild, Dennis Kingery, Janet Leary (Jr. Warden), Nancy Lowenberg, Paula Sanchini, Leslee Sandberg, Judy Schillinger, Libby Slappey (Sr. Warden), Mark Sullivan

### Christ Episcopal Church Staff 2011

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<b>Rector</b>	The Rev. Martha C. Rogers
<b>Assisting Priest</b>	The Rev. Dr. Randy Lyle
<b>Deacons</b>	The Rev. Mark E. Eccles, The Rev. Melody N. Rockwell
<b>Communications Administrator</b>	Lisa Butler (January - March) Chris Henkel (March - December)
<b>Office Manager</b>	Linda Antisavage
<b>Administrative Assistant</b>	Susan Hansen
<b>Director of Music and Chancel Choir</b>	Matt Butler
<b>Organist/Pianist</b>	Betty Debban
<b>Children's Music Director</b>	Lisa Butler
<b>Accompanists</b>	Darlene Andreatta, Lois Davis, Chris Henkel
<b>Saturday Musicians</b>	Janet Leary, Quentin Duarte
<b>Bell Choir Director</b>	Janice Cummings
<b>Treasurer</b>	Nancy Lowenberg
<b>Assistants to the Treasurer</b>	Teresa Barnett, JoAnn Bryant, Jodie Ferguson, Liz Varnum, Leota Flack
<b>Accountant</b>	Julie Slinger
<b>Nursery Coordinators</b>	Kari and Maddy Losby
<b>Nursery Attendant</b>	Maddy Losby, Nicole Tygart (January - August)

## Minutes of the Annual Parish Meeting for the year 2010

Held on February 20, 2011  
Recording Secretary: Rachel Mills

The meeting opened with a Children's Choir offering of "The Wise and Foolish Builders," led by Lisa Butler. This offering will be posted on our website for viewing.

The Rev. Mark Eccles led us in prayer.

Rachel Mills was nominated and elected secretary for the meeting by acclamation.

The Rev. Martha Rogers introduced the visual presentation which had been created by Lisa Butler entitled "How Are You, Christ Church?" It was explained that the format of the Annual Meeting agenda is similar to the agenda format used at Vestry meetings.

Libby Slappey, Senior Warden, introduced and acknowledged the work of the Vestry members: Doug Anderson, Greg Barnett, Tim Charles, Jerry Davenport, Karen Erger, Steve Fairchild, Dennis Kingery, Janet Leary, Paula Sanchini, Leslee Sandberg and Donna Wagoner who were thanked for their service.

The Rev. Dr. Randy Lyle was introduced as a welcome addition to the church clergy.

The minutes of the Annual Parish Meeting (2009) as published in the 2010 Annual Report were accepted. M/S/P Nancy McHugh/Judy Welch

Libby Slappey asked for approval that the Hare Ballot not be utilized for our Vestry election process, noting it was quite cumbersome last year. This was approved by acclamation.

The following persons were nominated for the Vestry: Janet Leary, Nancy Lowenberg, Judy Schillinger and Mark Sullivan. There were no nominees from the floor. Karen Erger moved that a unanimous ballot be cast for the nominees. This was approved by acclamation.

Delegates to the Diocesan Convention October 28 and 29 were elected unanimously. The seven delegates are: Doug Anderson, Joe Antisavage, Ellen Bruckner, Charles Crawley, Paula Sanchini, Kate Varnum, and Libby Slappey. Alternates are Dennis Kingery, Lisa Butler, Trish Varnum and Patti Lucas.

The Financial Report was given by the Treasurer, Nancy Lowenberg. She noted that the open meeting concerning the budget on the previous Sunday had been well-attended. She also said that Paula Sanchini had been the "driving force" for the Finance Commission. Deb Thomas' move to Burlington required the Finance Commission to consider a reorganization of responsibilities for all things finance. Nancy spoke of the financial challenges of the past two or three years, and thanked the parish for its additional support when asked. Financial stewardship is allowing us to start 2011 in good shape. A motion to accept the Financial Report was made. M/S/P Trish Varnum/Corrine Prince.

Libby Slappey gave a short message asking parishioners to think about their place in the history of the parish. She referenced thoughts she had recently had about Edie Bogaard, an early member of the St. Michael's parish.

The Parish Necrology was read by the clergy.

Marvin "Pete" Brown	Phyllis H. Glasford
Billy J. Smith	Dorothy F. Reed
Carson M. DeJoode	Michael J. Daly
Claire M. DeJoode	Wythe W. Willey

Martha Rogers thanked those who are rotating off the Vestry: Doug Anderson, Tim Charles and Donna

Wagoner. Martha thanked Libby, the entire office staff for their service (Linda Antisavage, Susan Hansen, Lisa Butler) and the sexton (Robert Adams). Over the next year, Martha will make a weekly gift of products to our Loaves & Fishes Pantry in honor of all of them.

Libby read a special resolution honoring Deb Thomas. The resolution was adopted by acclamation. (copy of resolution on next page)

An appraisal of the meeting was held, with favorable comments from the attendees. Don Robinson said it was the best Annual Meeting in 30 years. Liz Varnum talked about the church as a family. Nancy McHugh asked that we acknowledge Judy Welch, our parish nurse. Notice of an omission in the 2010 Annual Report – Leota Flack was not listed with the “Counting Sheep” in the Finance Commission report. The music staff was thanked. Persons new to the parish who were present were introduced.

A motion to adjourn was passed. M/S/P Teresa Barnett/Carolyn Cleveland.

The Rev. Melody Rockwell gave the closing prayer.

## Report of the Rector

The Rev. Martha C. Rogers

What is God calling Christ Church to be? That's one of the most important questions for us all. What is God calling Christ Church to be? This church has answered God's call to faithfulness and ministry in so many ways. You'll find examples of this in the following pages of this report. This past year, I have asked each commission to set goals for their planning, for their ministries and with their committees. 2011 brought a beginning to goal setting and I expect that 2012 will see us look even more deeply into the purpose of why Christ Church exists and what, with God's help, we are called to be.

The Vestry continues to serve faithfully and I give thanksgiving for their dedication of time, talent and spirit under the gifted leadership of Sr. Warden Libby Slappey and Jr. Warden Janet Leary. Janet supervised the new carpeting project; an undertaking of carpeting the entire building along with the tiling of the classroom floors. Thank you, Janet! Special recognition and gratitude are due the outgoing members of Vestry: Greg Barnett, Dennis Kingery, Paula Sanchini, and Libby Slappey. Appreciation is also given to Karen Erger, Steve Fairchild and Leslee Sandburg who submitted resignations from Vestry this year. The Vestry, on January 15, 2012, recommended to the congregation that the Vestry membership size decrease from 12 members to 9. This change was approved by vote of those members of the congregation in attendance.

The Vestry has the following goals for 2012:

- ◆ To "build up the Body of Christ" in this place
- ◆ To facilitate open and honest communication throughout the parish
- ◆ To invite as many members as possible into the Mission & Ministry of Christ Church
- ◆ To provide meaningful opportunities for church members to serve God here and from here
- ◆ To have a truly shared ministry between clergy & laity in many parts of church
- ◆ To assure that each committee, task force, commission, project or ministry of Christ Church has a place in the administrative structure of the church to allow for two-way communication to and from the Vestry and accountability of each group.

Staffing changes this year included the resignation of Lisa Butler as our communications director and the hiring of Chris Henkel, who served us until 12/31/11, in that position. Christ Church remains appreciative of the gifts of both Lisa and Chris.

What is God calling Christ Church to be? What is God calling YOU as a member of Christ Church to become? I look forward to helping uncover the answers to those questions. Together, and only together, can we tend and feed our hearts, our souls and those others God will place in our paths.

I remain your servant in Christ, Martha+

## **Report of the Deacon**

The Rev. Mark E. Eccles

This report gives me an opportunity to express my continuing appreciation for the privilege of serving as a deacon here at Christ Church. It has been a good year serving in ministry with all of you.

My goals for 2011 included continuing to serve in the parish setting at time permits, continuing my chaplaincy ministry at Mercy Hospital, and pursuing some continuing education. My service in the parish this past year has been largely liturgical, serving, along with Deacon Melody, on Sundays and on other occasions. This past year kept me busy as one of the full-time chaplains on staff at Mercy; I continue to find this work very rewarding. In 2011 I participated in several hospital-connected continuing education events in the area of pastoral care. Also, I received training through Horizons Family Services and received Certification in Mental Health First Aid. My goals for 2012 follow in line with the ones set for last year.

I look forward to continuing with you all in the Lord's service this coming year. May God guide and bless us as we strive, with God's grace, to serve the community and one another in the months ahead.

## **Report of the Deacon**

The Rev. Melody N. Rockwell

This third year as a deacon at Christ Church has proved spiritually enriching. Once again, I am filled with gratitude for the generous support of this community of caring people. My vocation provides a lovely balancing of serving within the church at Eucharists, funerals, baptisms and weddings; occasionally preaching, making hospital calls and home visits, coordinating the healing touch program, provoking Millennium Development Goals and justice awareness, and celebrating mission activation – in our community and globally.

Ministry beyond our church walls is also part of this deacon's role: co-mentoring an Education for Ministry class and assisting at the monthly Eucharist at Anamosa State Prison, and serving as global missionary for the Diocese of Iowa.

My goal for the coming year is to continue to serve as I have in the past... with the earnest hope of illuminating Christ's presence in concert with the people of Christ Church.

## Report of the Senior Warden

Libby Slappey

This has been a year of looking back and looking forward. As Christ Episcopal Church considers its rich history, it's exciting to think about the future of our growing parish.

The leadership of Christ Church — your Vestry, Wardens and Rector — dream of the day when our church runs like a finely oiled machine. When routine things are just that — routine. While that may not sound glamorous or inspiring, we hope by doing so, we can be more open to how best to serve God in our church and in the world.

Your leaders took important steps in this process by working with Dan Ebener, the author of “Servant Leadership.” Dan helped us explore how mission is at the core of who we are and what we do, both as individual leaders and as a church family. We learned the critical importance of one-on-one relationships within our greater church body. And we are optimistic about the prospects of more fully engaging a greater number of individuals in the collective ministry of Christ Episcopal Church in the future.

In January 2012 when the Vestry recommended changing the size of its membership from 12 to 9 members, a spirited and passionate conversation took place at an all-congregation meeting. The adoption of the Vestry's recommendation passed by a narrow margin — just 2 votes. That vote, and the conversation that preceded it, were significant reminders for all of us:

- Parishioners care deeply about this place called Christ Church.
- The leadership is entrusted with responsibilities that go well beyond balancing a budget or maintaining the building.
- A ministry shared among more members of Christ Church can provide the depth and breadth needed to share God's love in our church and in the world.

As all of us look at how we might respond to the call to, “Feed my Sheep,” the Vestry hopes to be more strategic in representing the Christ Church membership.

## **THE WORSHIP COMMISSION**

The Rev. Martha C. Rogers

The worship commission meets monthly to plan worship events, activities and seasonal emphases. Representatives from music, altar guild, technology and the clergy address worship related questions and schedules. Training of worship volunteers, called ministers of worship, such as chalice bearers, readers, ushers and others are part of the worship committee's agenda as well as the use of worship space. Identified this year were leaders who would oversee each area of worship ministries. Also, the Sacred Space Task Force presented options to the Vestry for renewal and revitalization of the current worship space.

FEED MY SHEEP Goals for 2012 include: scheduling creative brainstorming sessions twice a year for anyone who would like to give comments or ideas about creative worship possibilities (feeding the creative side of worshippers); expanding the membership of worship to more individuals (sharing the invitation for others to help feed our congregation through worship planning); relicensing all worship volunteers as required by the diocesan Canons and more use of technology during worship.

### **MUSIC MINISTRY REPORT**

Director of Music: Matt Butler

Committee's or ministries involved in this commission

- ◆ Chancel Choir
- ◆ Handbell Choir
- ◆ Youth Choirs
- ◆ Organist
- ◆ Guest musicians

What did your commission do to meet its goals in 2011?

- ◆ Quality offerings by all groups and guests
- ◆ Formation of an ecumenical youth choir with St. Stevens Lutheran youth
- ◆ Formation of a new folk flavored CEC member band – Living Room Pastiche
- ◆ Youth led offering during Bishop Scarfe confirmation visit

2012 Goals of the Commission (Long term for next 3-5 years and short term for 2012)

- ◆ Short term goals
  - ◇ More worship music with the older teens
  - ◇ Lenten compline service with Washington High School Madrigals
  - ◇ Regular and continued use of non-traditional flavored occasional music
  - ◇ All commission concert with Bells and Choirs in Fall
- ◆ Long term goals
  - ◇ Recruit to replace the high school singer in the Chancel Choir
  - ◇ Regular additional music focused services – Evensong, Compline
  - ◇ Annual community concert offerings with Bells, Choir and other groups within the church

Needs of your Commission

- ◆ More singers and more ringers
- ◆ Support and appreciation of the wide variety of music we offer

A point of gratitude about this commission

- ◆ The time and talents of all the players, singers, and directors who make Christ Church a special musical place

## THE PASTORAL CARE COMMISSION

The Rev. Martha C. Rogers

Pastoral Care concerns itself with the well-being and support of our congregation's members. Church members, Lay Eucharistic Visitors, the parish nurse and clergy all make up this team. They make home and hospital calls, offering check-ins, prayer and whatever support can be arranged (meals, prayer shawls, Healing Touch appointments, healing prayers during communion time and more). Blood pressure screenings are held monthly and healing liturgies are held quarterly. Goals for 2012 include: finding more congregation members for hospital calling and healing team members; setting up routine quarterly meetings of the pastoral care team; and strengthening the parish nursing office services. By continuing the excellent Pastoral Care activities that already exist, and by working on these goals, the pastoral care givers participate in Feeding the Sheep of our congregation by tending the souls and spirits of those beloved among us.

## THE CHRISTIAN FORMATION COMMISSION

Contact Person: Ellen Bruckner

Ministries within this Commission

- ◆ **Sunday morning education programs for all ages.** This includes the Heartland-Godly Play program for ages 3 to grade 3. Children are introduced to the Godly Play format and experience the Christian stories and beliefs in a variety of ways. Heartland-Journeys includes grades 4,5,6. They use *Living the Good News* curriculum and find a variety of ways to serve the church family and larger community. Middle schoolers and high schoolers participate in the Journey to Adulthood program. The Rite 13 group, young people in grades 7 and 8, focuses on growing in understanding the responsibilities of manhood and womanhood as children of God. The J2A group for grades 9 and 10 focuses on leadership skills and how to make decisions based on our beliefs and compassion. The YAC (young adults in the church) are grades 11 and 12. They organized their own activities this year and have taken turns leading them. The Adult Forum offers a variety of educational experiences for adults on Sunday morning, from book studies to video series on what Christians believe. Each of these groups has their own planning group who develop programs for the group.
- ◆ **Children's chapel** invites children to a time of worship during the 10:30 worship service. The focus is on bridging Christian formation and worship as the children explore their faith in the context of worship.
- ◆ **Bible study groups** gather at various times and places throughout the week. Each group develops its course of study. One group meets on Friday mornings from 10-12, one meets on Monday early evening and one meets on Friday morning for breakfast.
- ◆ **EFM**, Education for Ministry, is a study program produced by The University of the South. Meeting weekly, the group studies the Old and New Testaments, Church History and reflects on living one's life as ministry.
- ◆ **Vacation Bible School** usually happens in the summer months. It is an intergenerational event for one week in the summer. The script changes each year, but the theme is always about following Jesus and the way of life he taught.
- ◆ **Nursery** care is offered every Sunday morning for babies and toddlers. Dedicated attendants provide a loving, warm place for the very young to learn about being part of a church family.

The mission of the Christian Formation Commission is to oversee, support and coordinate Christian Formation programs and experiences for all ages at Christ Episcopal Church.

The Christian Formation Commission identified two goals for the 2011-2012 school year.

1. Increase communication with members of Christ Church about programs available.
2. Increase regular attendance in Sunday morning programs.

While each of the above ministries develops its own program, these two goals were goals that all of the ministries agreed were appropriate and something we could all support and work on. We have worked to increase the communication by developing e-mail lists for each of the groups and for parents as well as the young people. We produce a flyer at the beginning of each semester which details the upcoming programs. In the fall, we participated in the Ministries Fair. The various events are advertised in the newsletter, *This Week*, on the web site, on the Christ Church Facebook page, and in announcements. Some of the events have been advertised with a mailing to members. The Heartland group has its own Facebook page. We have used posters at times to announce events. In the future, we would like to make sure these continue and increase the visual as well as the verbal announcements. We have not done as well on the second goal. We have not taken the time to identify some of the reasons why people do not come every Sunday to church/formation classes. This has been a goal for some time and it may be time to do some actual study to find out how we can fulfill this goal.

In looking at the coming year and the short term future, the Formation Commission will keep its mission of overseeing and supporting the programs developed by the various ministries. We will be reviewing the current goals this spring semester as we look to the 2012-2013 school year. We consider all that we do can be thought of as feeding God's people.

It is wonderful to work with people who are dedicated to sharing God's love with others. All of the people who take opportunities to work/lead/share in the formation events are giving unselfishly to help spread the Good News. We grow in our own relationship through sponsoring the various events and programs. The dedication is apparent.

## **THE JUBILEE MINISTRIES COMMISSION**

Contact Person: Leslee Sandberg

Jubilee Ministries includes a wide array of social concerns from our local communities to the diocesan level and internationally: Loaves and Fishes Food Pantry, Kids' Closet; Literacy Programs (summer reading camps, Halloween book give away, CEC Reading Days for Children; Companion Dioceses of Brechin and Swaziland; United Thank Offering (UTO) , Episcopal Relief and Development (ERD), Prison Ministries, CROP Walk, Alternative Gift Market, Herb Bread, Relay for Life, Social Issues Nights, Giving Empowers My Sisters (GEMS).

In 2011 Christ Church supported the weekly food distribution at Loaves and Fishes with volunteers and food contributions. Super Sundays (3<sup>rd</sup> Sunday of the month) were added as a way to increase food contributions to the pantry. A square foot garden was the joint project of Christ Church and the ARC summer programs with the vegetables going to the pantry. We provided children's clothing, blankets and toys as well as personal hygiene items for the guests of the pantry. Our two reading camps were a great success due to the volunteer mentors from CEC and financial contributions to support the camps at Coe College and at Christ Church. We increased days to a full week. Another camp at St. Stephen's Lutheran was added as a result of our encouragement. We had a successful Halloween book give away on the lawn in front of the church. The Jubilee brochure was updated and we participated in the Ministries Fair last fall at Christ Church. In 2011 the Brechin Companions held a Scots Service in January and helped with the Celtic Fest at Trinity in Iowa City on June 11. In 2012 our Scots Service will be held on January 22 and we will be assisting again with the Celtic Fest at Trinity on June 9. We are also looking forward to the visit of the Dean of the Cathedral in Dundee, in July. Now that the Diocese of Brechin has a new Bishop, we are hoping to have more communication between our two Dioceses. Jubilee Ministries had a successful year and met our goals!

Report of Swazi Companions Committee, Paula Sanchini, convener

The mission of Christ Episcopal Church Swaziland Companions is to build, grow, and maintain strong

relationships with the leadership and members of Anglican Diocese of Swaziland. Committee members meet every other month to hear news from Swaziland, plan programs that convey to our parish what life and lives are like in Swaziland, and raise funds to support the Neighborhood Care Points and Safe Water Programs. In 2011 we held four main fundraisers and met our goals for providing quarterly financial support to these programs. Committee goals for 2012 include celebrating our companion relationship by exploring the challenges and resilience of care-givers in Swaziland, hosting some diocesan events and continuing our fundraising efforts. Thank you for your faithful support of this example of shared ministry. We extend a warm invitation to those who have a heart for a closer walk with our Swazi friends.

The 2012 Jubilee Goals will focus on development of a year-round communication plan for supporting Loaves and Fishes. We want to increase opportunities for literacy both for Christ Church children and our two reading camps. We will continue to partner with other commissions and committees in mission and ministry; education and advocacy. We will find ways to provide support to the summer garden project.

Needs of Jubilee Commission:

- ◆ More members on the commission
- ◆ Mentors for two reading camps at Coe College – summer 2012
- ◆ More SwaziCompanion members
- ◆ Volunteers for Kids' Closet
- ◆ Committee members for Literacy, Loaves and Fishes, RESULTS

Christ Church is a Jubilee Ministry parish – not just a commission or a few people in service to others. Many Christ Church members are deeply involved in ministry to those in need. Some of those ministries were mentioned here. Many others were not. And then there are the personal ministries of people that they do to live out their baptismal covenant that are between them and their God. Thank you to all who support people in need.

## **THE BUILDINGS & GROUNDS COMMISSION**

Contact Person: Doug Anderson

This has been a full year for the Buildings and Grounds commission as several major projects were completed along with meeting the regular maintenance needs of our facility. The sanctuary lights are in and working! And the carpeting and tiling are installed! The sinking concrete floor in the hall has been leveled! Special thank you goes to Dick Rose, commissioner of B & G. Dick passed this baton to Doug Anderson and Dennis Kingery during the latter part of 2011. Robert Adams, sexton of the church, continues to meet the daily needs for building upkeep.

To meet the Feed My Sheep theme challenge in the coming year, B & G has set goals to keep our physical structures and grounds available to the community, to our members and to the various groups who use our building daily, tending to the needs of those who walk in our doors. Some of these goals include: quarterly work days for church volunteers to come in for a few hours to pitch in with simple building projects; window repairs; classroom cabinet repairs; physical inventory of the building; smoke alarm installation in the few spots where they don't exist; concrete work outside and electrical wiring in the parish hall. Volunteers to help with B & G are always welcomed!

## **SMALL GROUPS AND MINISTRIES**

The Rev. Martha Rogers

Christ Church is blessed to have many small groups who invite all members of the congregation to explore and become part of. 2011 saw the Sacred Space Task Force continue to meet in order to explore the use and renovation of our liturgical space. This Task Force will continue its efforts into the next year. The church library committee has worked diligently in expanding and updating the library. Along with books, you'll find DVD's, videos and current magazines/journals of all types and for all interests. The library has become an outstanding resource. Other small groups include: the Excellent Women (a monthly lunch group for women over 60); Men of Whatever (a monthly dinner & fellowship group for men); ETC! Prayer Shawl & Blanket ministry; GEMS (women empowering women by donating); the Stitcher's Group; and St. Siskel's Guild (monthly in-house movie viewing). There are single interest ministry groups who support the local Alzheimer's Walk, the Cancer Society's Relay for Life and the CROP Walk. These groups are self-sustaining and welcome your participation and interest. All of these groups and ministries continue to feed the members of Christ Church and our communities by their involvement in so many ways, sharing Christ's love with each other.

## **THE STEWARDSHIP COMMISSION**

Stewardship Chairperson: Jenny Becker  
New Consecration Chairperson: Gary Streit

For the second consecutive year, our committee adopted the New Consecration Sunday Stewardship program, created by Herb Miller. Beginning in May, the committee set out to follow the process outlined in the manual.

Dr. Leonard Ranson was selected as our Guest Leader, and members of the committee and the Vestry served as advocates for the program.

The process consisted of several activities, celebrations, announcements and guest speakers, culminating in "New Consecration Sunday" held the weekend of October 22 & 23.

Results from this year's Stewardship Program:

- A total of **141** giving units completed Estimate of Giving Cards
- **24** new pledges were received
- A total of **66** of giving units increase their financial commitment over last year's amount
- Total pledge commitment to date **\$450,579**

Several pastoral concerns were raised during the process that have been addressed by our church staff and the committee.

We would like to thank all of the Stewardship Committee members, Dr. Leonard Ranson, our church staff, members of the Vestry and all of our parishioners who worked to make this program a success.

## THE FINANCE COMMISSION

Contact Person: Paula Sanchini

Members of the Finance Commission in 2011 included JoAnn Bryant, Clark Oster, Don Robinson, Paula Sanchini, Peter Sorensen and Jim Spencer. The charge of the Commission is to manage and track the financial resources of Christ Episcopal Church, produce an internal audit of financial practices and provide information to the Treasurer, vestry and parish members. The Commission accomplishes these goals by generating and reviewing reports on revenues and expenditures from its several funds. This work is directed by Treasurer Nancy Lowenberg, who supervises the work of the Counting Sheep, bookkeeper and Finance Commission. She also determines that appropriate accounting practices are in place and are followed. Two-way communication with Vestry keeps Vestry informed of the status of the Operating Fund and ensures that the work of the Commission advances the mission of Christ Church. In fact the long term goals of the Commission relate to managing the financial resources of the parish to support more and higher quality parish programs that can feed the spiritual lives of Christ Church members and through them impact the community and beyond.

Goals of the Finance Commission for 2011 were to:

- ◆ end the year with no deficits,
- ◆ meet 100% of the diocesan assessment,
- ◆ provide monthly summaries of income and expenses of the Operating Fund and a narrative summary of trends to Vestry
- ◆ develop clear and transparent processes for collecting and evaluating budget requests from account managers and provide more access of this information to Vestry,
- ◆ review investments and descriptions of investment goals,
- ◆ develop a system that accomplishes routine reporting of income and expenses posted to funds other than the Operating Fund,
- ◆ expand the annual audit process to include an outside audit by a sister church.

In 2011 several improvements to the processing of financial information allowed the first 4 goals to be accomplished (see the summary of the 2011 budget year on the next page). The weekly work of handling collections and deposits, and management of expenses through the voucher system continues to be done well by the "Counting Sheep," a volunteer ministry consisting of JoAnn Bryant, Jodie Ferguson, Liz Varnum, Leota Flack and Teresa Barnett. We thank them for their dependable and faithful service to the parish. This is the end of the first full year in which a paid bookkeeper processed checks, maintained the ACS database and generated monthly and quarterly financial reports. Payroll services were provided by Future Systems Inc. this year. The budget building process incorporated timely reports from the Stewardship Commission and justifications provided by the account managers into a preliminary budget that was provided to Vestry one month earlier than in 2010.

Substantial progress was made on developing a gift policy and investment policy for the parish which the Finance Commission expects will improve the financial development of its invested funds and endowments. These policies will be sent to Vestry for discussion and review in 2012.

The final 2 goals set for 2011 were not achieved this year and will remain goals of the Commission in 2012.

In 2012 the Finance Commission will work to:

- ◆ end the year with no deficits,
- ◆ meet 100% of the diocesan assessment,
- ◆ provide monthly summaries of income and expenses of the Operating Fund and a narrative summary of trends to Vestry
- ◆ recommend new gift policies and investment policies to Vestry,
- ◆ provide routine reporting of income and expenses posted to funds other than the Operating Fund,
- ◆ expand the annual audit process to include an outside audit by a sister church.

This is a great time to be part of the financial operations of Christ Church. We invite all members of the church to consider serving on the Finance Commission or joining the Counting Sheep in 2012.

## 2011 Operating Fund Report and Budget Summary

This section provides financial highlights of the 2011 budget year.

### Operating Fund Summary

	Actual	Budget	Difference
<b>Revenues</b>	\$526,251.98	\$501,475.00	\$ 24,776.98
<b>Expenses</b>	\$519,420.87	\$519,220.39	\$8,799.52
<b>Net total for 2011</b>	\$15,831.11	(\$17,745.39)	33,576.11 surplus

Actual income exceeded the amounts budgeted at the start of 2011 by \$24,777. Pledge income came in regularly and on track with expectations. Identified Plate income exceeded expectations by \$17,266. We thank all members whose financial contributions faithfully supported Christ Church in 2011.

Actual Expenses were lower than the allocations made in the 2011 budget by \$8,799. This indicates that account managers continue to do an outstanding job of accomplishing their goals in a way that conserves the church's financial resources. We call attention to the Buildings and Grounds Special Project line, through which new carpeting was purchased and installed in 2011. Special pricing allowed Vestry to approve replacement of all carpets in the church for a projected cost of \$23,500. This was possible because of surplus funds generated in 2010 that were allocated to this project. The project was completed at a slight savings. Frugal management of expenditures in other accounts more than covered the costs of this project, leading to a surplus of \$33,576 at year's end.

### Christ Episcopal Church Annual Report of Revenues and Expenses for 2011

Accounts	2011 Actual	2011 Budget	Variance 2011
<b>Revenues</b>			
<b>Operating Fund</b>			
1751-010 - Identified Plate	40,266.24	23,000.00	17,266.24
1751-011 - Loose Plate	5,180.79	4,000.00	1,180.79
1751-012 - Christmas/Easter Offering	4,828.00	5,780.00	(952.00)
1751-013 - Holy Days Offering	53.00	495.00	(442.00)
1752-011 - Pledge Offerings	463,442.08	461,900.00	1,542.08
1756-012 - Institutional Contribution	4,000.00	4,510.00	(510.00)
1756-013 - Other Income	8,481.87	1,790.00	6,691.87
<b>Total Operating Fund</b>	<b>526,251.98</b>	<b>501,475.00</b>	24,776.98

<b>Accounts</b>	<b>2011 Actual</b>	<b>2011 Budget</b>	<b>Variance 2011</b>
<b>Expenses</b>			
<b>Operating Fund</b>			
<b>Administrative</b>			
1867-421 - Office Manager Salary	30,000.00	30,000.00	-
1867-422 - Office Manager - Pension	2,992.08	3,000.00	7.92
1867-423 - Admin Assist - Salary	23,060.47	23,060.47	-
1867-424 - Admin Assist - Pension	2,306.00	2,306.00	-
1867-511 - Postage	3,880.00	4,340.00	460.00
1867-512 - Photocopying	8,809.64	9,000.00	190.36
1867-513 - Office - Equipment	1,796.92	2,450.00	653.08
1867-514 - Office - Supplies	4,527.85	8,100.00	3,572.15
1867-733 - Computer/Software	5,190.53	6,650.00	1,459.47
<b>Total Administrative</b>	<b>82,563.49</b>	<b>88,906.47</b>	<b>6,342.98</b>
<b>Christian Education</b>			
1867-320 - CE Heartland Supplies	214.38	200.00	(14.38)
1867-321 - CE Heartland Special Events	188.12	125.00	(63.12)
1867-322 - CE Heartland Curriculum	229.01	100.00	(129.01)
1867-324 - CE Vacation Bible School	12.94	750.00	737.06
1867-325 - CE Adult Curriculum	379.40	400.00	20.60
1867-326 - CE Adult Ed Speakers	285.00	150.00	(135.00)
1867-438 - CE Special Events	-	200.00	200.00
1867-446 - CE Youth Supplies	85.00	-	(85.00)
1867-447 - CE Youth Curriculum	28.63	100.00	71.37
1867-449 - CE Youth Pilgrimage	2,000.00	2,000.00	-
1867-457 - Mission	257.55	3,500.00	3,242.45
<b>Total Christian Education</b>	<b>3,680.03</b>	<b>7,525.00</b>	<b>3,844.97</b>
<b>Jubilee Ministries</b>			
1866-013 - Jubilee - ECC & Help Hands	6,000.00	6,000.00	-
1866-014 - Jubilee - Loaves and Fishes	4,713.71	4,000.00	(713.71)
1866-015 - Jubilee - Reading Camp	1,495.29	1,000.00	(495.29)
1866-016 - Jubilee - MDG Commitment	2,079.00	3,000.00	921.00
1866-017 - Jubilee - Community Ministries	3,050.00	2,050.00	(1,000.00)
1866-018 - Jubilee - Dues/	40.00	-	(40.00)
1866-019 - Jubilee Expenses	85.00	225.00	140.00
1866-023 - Jubilee - Discretionary Fund	606.59	526.00	(80.59)
<b>Total Jubilee Ministries</b>	<b>18,069.59</b>	<b>16,801.00</b>	<b>(1,268.59)</b>
<b>Pastoral Care</b>			
1867-311 - Pastoral Care - Supplies	172.87	696.00	523.13
<b>Total Pastoral Care</b>	<b>172.87</b>	<b>696.00</b>	<b>523.13</b>

<b>Accounts</b>	<b>2011 Actual</b>	<b>2011 Budget</b>	<b>Variance 2011</b>
<b>Congregational Life</b>			
<b>DIOCESE</b>			
1864-011 - Diocesan Contribution	82,070.00	82,070.00	-
<b>Total</b>	<b>82,070.00</b>	<b>82,070.00</b>	<b>-</b>
<b>CLERGY</b>			
1867-410 - Clergy - Cell Phone	600.00	600.00	-
1867-411 - Clergy - Salary	51,000.00	51,000.00	-
1867-412 - Clergy - Housing	24,000.00	24,000.00	-
1867-413 - Clergy - Travel	1,500.00	1,500.00	-
1867-414 - Clergy - Continuing Education	1,650.00	3,000.00	1,350.00
1867-415 - Clergy - Pension	19,886.83	20,000.00	113.17
1867-416 - Clergy - Insurance	-	2,000.00	2,000.00
1867-418 - Clergy - Medical Reimbursement	7,261.00	7,270.00	9.00
1867-417 - Supply Clergy	509.00	732.00	223.00
<b>Total</b>	<b>106,406.83</b>	<b>110,102.00</b>	<b>3,695.17</b>
<b>PARISH LIFE</b>			
1866-020 - Seminary Support	500.00	500.00	-
1867-333 - Cong. Life - Supplies	14.50	352.00	337.50
1867-335 - Cong. Life - Devotional Material	463.13	720.00	256.87
1867-337 - Vestry Expenses	1,494.34	200.00	(1,294.34)
1867-338 - Cong. Life - Gatherings	1,016.91	1,000.00	(16.91)
1867-339 - Hospitality Supplies	1,566.63	2,180.00	613.37
1867-341 - Cong. Life - Episcopal Life	1,398.00	1,430.00	32.00
1867-441 - Nursery Attendant	926.34	1,085.00	158.66
1867-455 - Congregational Expenses	2,493.88	-	(2,493.88)
1867-741 - Convention Expenses	855.00	1,270.00	415.00
<b>Total</b>	<b>10,728.73</b>	<b>8,737.00</b>	<b>(1,991.73)</b>
<b>Total Congregational Life</b>	<b>199,205.56</b>	<b>200,909.00</b>	<b>1,703.44</b>
<b>Parish Growth</b>			
1867-515 - Parish Growth & Communication	4,127.65	2,045.00	(2,082.65)
<b>Total Parish Growth</b>	<b>4,127.65</b>	<b>2,045.00</b>	<b>(2,082.65)</b>
<b>Communications</b>			
1867-313 - Communications Coord - Salary	14,187.94	14,204.52	16.58
<b>Total Communications</b>	<b>14,187.94</b>	<b>14,204.52</b>	<b>16.58</b>
<b>Stewardship</b>			
1867-731 - Stewardship - Supplies	2,830.17	2,800.00	(30.17)
<b>Total Stewardship</b>	<b>2,830.17</b>	<b>2,800.00</b>	<b>(30.17)</b>

<b>Accounts</b>	<b>2011 Actual</b>	<b>2011 Budget</b>	<b>Variance 2011</b>
<b>Buildings And Grounds</b>			
1867-601 - Utilities - Church	28,586.26	34,880.00	6,293.74
1867-602 - Utilities - Rectory	2,555.55	2,100.00	(455.55)
1867-621 - B & G - Church Supplies	3,439.45	2,135.00	(1,304.45)
1867-623 - B & G - Church Maintenance	24,680.17	28,760.00	4,079.83
1867-636 - B & G - Rectory Repair/Maint.	-	1,098.00	1,098.00
1867-639 - Janitorial Services	25,662.00	27,291.00	1,629.00
1867-643 - Sacred Space Arch Fees	3,000.00	3,000.00	-
1867-644 - B&G Special Projects	23,186.02	13,000.00	(10,186.02)
<b>Total Buildings And Grounds</b>	<b>111,109.45</b>	<b>112,264.00</b>	<b>1,154.55</b>
<b>Finance</b>			
1867-427 - Bookkeeper	11,890.00	10,700.00	(1,190.00)
1867-451 - FICA Tax Expense	7,395.66	6,035.00	(1,360.66)
1867-452 - Medicare Tax Expense	1,729.63	1,411.00	(318.63)
1867-711 - Property/Liability Insurance	11,824.40	11,900.00	75.60
1867-712 - Worker's Compensation Insurance	1,086.00	1,295.00	209.00
1867-726 - Bank Charges	130.00	610.00	480.00
1867-728 - Payroll Service Fees	1,693.55	1,020.00	(673.55)
<b>Total Finance</b>	<b>35,749.24</b>	<b>32,971.00</b>	<b>(2,778.24)</b>
<b>Worship</b>			
1867-111 - Instrument Repair	228.00	500.00	272.00
1867-112 - Sheet Music	513.67	781.00	267.33
1867-113 - Music Supplies	30.00	28.00	(2.00)
1867-114 - Children's Choir	65.00	625.00	560.00
1867-115 - Music Cont. Education	500.00	-	(500.00)
1867-118 - Ministry Teams	30.80	-	(30.80)
1867-428 - Nave/Narthex Supplies	90.75	-	(90.75)
1867-430 - Choir Director Salary - Children	2,675.70	2,672.40	(3.30)
1867-431 - Music Dir/ Adult Choir Dir- Salary	16,532.00	16,532.00	-
1867-432 - Organist Compensation	14,800.00	14,800.00	-
1867-433 - Guest Musician	200.00	250.00	50.00
1867-434 - Saturday Musican	1,250.00	1,710.00	460.00
1867-436 - Saturday & Supply Organist Comp	550.00	700.00	150.00
1867-640 - Altar Guild - Supplies	1,258.96	1,500.00	241.04
<b>Total Worship</b>	<b>38,724.88</b>	<b>40,098.40</b>	<b>1,373.52</b>
<b>Total Operating Fund</b>	<b>510,420.87</b>	<b>519,220.39</b>	<b>8,799.52</b>
<b>Net for 2011 (Income -Expenses)</b>	<b>15,831.11</b>	<b>(17,745.39)</b>	

## 2012 Operating Fund Budget and Budget Narrative

Below we present the budget approved by Vestry for 2012. It shows an expected increase in Operating Fund Revenue of almost \$22,553 over revenue realized 2011. Pledge income in 2012 expected to be 9% higher than the figure budgeted in 2011 and 4% higher than actual income in 2011. These increases show that the financial health of Christ Church continues to improve due to positive responses of members to the Consecration Sunday program carried out by the Stewardship Commission.

This is a balanced budget, in which expenses approved by Vestry equal income projected for 2012. This budget incorporates 3% salary increases for all employees, with a higher increase for the Office Manager. This latter is part of a process, started in 2011, of bringing salaries at the church in line with salaries being paid for comparable work within the Cedar Rapids community. A higher level of support for supply clergy is provided to allow coverage for the full vacation benefits offered to the Rector, and also some unplanned sick leave. Travel expenses at the rates mandated by the Diocese have been incorporated into this line item for the first time. The budget anticipates an increase in the number of hours invested in processing entries required to connect the paper accounting system in place for non-operating funds and pass-through accounts to the ACS database.

For the most part, requests submitted by account managers and commissioners are fully met in this budget. One request, for the emerging Mission Fund, was funded at a lower level. It has been moved from the Christian Education account to Parish Life, a better reflection of the intent to support mission trip activities of both adult and youth members of the church. Deacon Melody Rockwell will develop a plan for managing funds in this account line during 2012.

New line items in the 2012 budget include:

- a salary for a Parish Associate; intended to provide support for either an ordained or lay person to assist the Rector with clerical or administrative functions of the church,
- a sabbatical fund; intended to partially defray the costs of replacement clergy serving at Christ Church during the Rector's professional leave, likely to occur in the sixth year of service. Additional resources will be made to this fund each year.

### 2012 Operating Fund Budget Approved January 29, 2012

Accounts	2011 Budget	2012 Budget	Difference
<b>Revenues</b>			
<b>Operating Fund</b>			
1751-010 - Identified Plate	23,000.00	35,000.00	12,000.00
1751-011 - Loose Plate	4,000.00	4,000.00	-
1751-012 - Christmas/Easter Offering	5,780.00	5,000.00	(780.00)
1751-013 - Holy Days Offering	495.00	495.00	-
1752-011 - Pledge Offerings	461,900.00	495,000.00	33,100.00
1756-012 - Institutional Contribution	4,510.00	4,510.00	-
1756-013 - Other Income	1,790.00	4,800.00	3,010.00
<b>Total Operating Fund</b>	<b>501,475.00</b>	<b>548,805.00</b>	<b>47,330.00</b>

<b>Accounts</b>	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>Difference</b>
<b>Expenses</b>			
<b>Operating Fund</b>			
<b>Administrative</b>			
1867-421 - Office Manager Salary	30,000.00	35,000.00	5,000.00
1867-422 - Office Manager - Pension	3,000.00	3,500.00	500.00
1867-423 - Admin Assist - Salary	23,060.47	23,752.28	691.81
1867-424 - Admin Assist - Pension	2,306.00	2,375.18	69.18
1867-511 - Postage	4,340.00	4,100.00	(240.00)
1867-512 - Photocopying	9,000.00	9,000.00	-
1867-513 - Office - Equipment	2,450.00	1,000.00	(1,450.00)
1867-514 - Office - Supplies	8,100.00	5,500.00	(2,600.00)
1867-733 - Computer/Software	6,650.00	11,350.00	4,700.00
<b>Total Administrative</b>	<b>88,906.47</b>	<b>95,577.46</b>	<b>6,670.99</b>
<b>Christian Education</b>			
1867-320 - CE Heartland Supplies	200.00	200.00	-
1867-321 - CE Heartland Special Events	125.00	125.00	-
1867-322 - CE Heartland Curriculum	100.00	200.00	100.00
1867-324 - CE Vacation Bible School	750.00	700.00	(50.00)
1867-325 - CE Adult Curriculum	400.00	400.00	-
1867-326 - CE Adult Ed Speakers	150.00	100.00	(50.00)
1867-438 - CE Special Events	200.00	375.00	175.00
1867-446 - CE Youth Supplies	-	-	-
1867-447 - CE Youth Curriculum	100.00	100.00	-
1867-449 - CE Youth Pilgrimage	2,000.00	4,000.00	2,000.00
1867-456 - Nursery Supplies/Curr	-	100.00	100.00
1867-457 - Mission	3,500.00	see Parish Life	(3,500.00)
1867-520 - Library	-	350.00	350.00
<b>Total Christian Education</b>	<b>7,525.00</b>	<b>6,650.00</b>	<b>(875.00)</b>
<b>Jubilee Ministries</b>			
1866-013 - Jubilee - ECC & Help Hands	6,000.00	7,000.00	1,000.00
1866-014 - Jubilee - Loaves and Fishes	4,000.00	4,000.00	-
1866-015 - Jubilee - Reading Camp	1,000.00	1,200.00	200.00
1866-016 - Jubilee - MDG Commitment	3,000.00	3,000.00	-
1866-017 - Jubilee - Support for Community	2,050.00	3,550.00	1,500.00
Ministries			
1866-019 - Jubilee Expenses	225.00	-	(225.00)
1866-023 - Jubilee - Discretionary Fund	526.00	600.00	74.00
<b>Total Jubilee Ministries</b>	<b>16,801.00</b>	<b>19,350.00</b>	<b>2,549.00</b>
<b>Pastoral Care</b>			
1867-311 - Pastoral Care - Supplies	696.00	500.00	196.00
<b>Total Pastoral Care</b>	<b>696.00</b>	<b>500.00</b>	<b>196.00</b>

<b>Accounts</b>	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>Difference</b>
<b>Congregational Life</b>			
<b>DIOCESE</b>			
1864-011 - Diocesan Contribution	82,070.00	84,247.00	2,177.00
	<b>82,070.00</b>	<b>84,247.00</b>	<b>2,177.00</b>
<b>CLERGY</b>			
1867-410 - Clergy - Cell Phone	600.00	600.00	-
1867-411 - Clergy - Salary	51,000.00	52,530.00	1,530.00
1867-412 - Clergy - Housing	24,000.00	24,000.00	-
1867-413 - Clergy - Travel	1,500.00	1,500.00	-
1867-414 - Clergy - Continuing Education	3,000.00	3,000.00	-
1867-415 - Clergy - Pension	20,000.00	20,000.00	-
1867-416 - Clergy - Insurance	2,000.00	-	(2,000.00)
1867-418 - Clergy - Medical Reimbursement	7,270.00	7,265.00	(5.00)
1867-420 - Parish Associate	-	9,000.00	9,000.00
1867-417 - Supply Clergy	732.00	1,600.00	868.00
1867-525 - Sabbatical Expense	-	2,000.00	2,000.00
	<b>110,102.00</b>	<b>121,495.00</b>	<b>11,393.00</b>
<b>PARISH LIFE</b>			
1866-020 - Seminary Support	500.00	1,500.00	1,000.00
1867-333 - Cong. Life - Supplies	352.00	324.00	(28.00)
1867-335 - Cong. Life - Devotional Material	720.00	711.00	(9.00)
1867-337 - Vestry Expenses	200.00	1,500.00	1,300.00
1867-338 - Cong. Life - Gatherings	1,000.00	1,000.00	-
1867-339 - Hospitality Supplies	2,180.00	2,887.00	707.00
1867-341 - Cong. Life - Episcopal Life	1,430.00	1,428.00	(2.00)
1867-441 - Nursery Attendant	1,085.00	1,083.00	(2.00)
1867-455 - Congregational Expenses	-	2,000.00	2,000.00
1867-470 - Mission Fund	see CE	2,500.00	2,500.00
1867-741 - Convention Expenses	1,270.00	1,270.00	-
	<b>8,737.00</b>	<b>16,203.00</b>	<b>7,466.00</b>
<b>Total Congregational Life</b>	<b>200,909.00</b>	<b>221,945.00</b>	<b>21,036.00</b>
<b>Parish Growth</b>			
1867-515 - Parish Growth & Communication	2,045.00	3,550.00	1,505.00
<b>Total Parish Growth</b>	<b>2,045.00</b>	<b>3,550.00</b>	<b>1,505.00</b>
<b>Communications</b>			
1867-313 - Communications Coord - Salary	14,204.52	14,630.66	426.14
<b>Total Communications</b>	<b>14,204.52</b>	<b>14,630.66</b>	<b>426.14</b>
<b>Stewardship</b>			
1867-731 - Stewardship - Supplies	2,800.00	3,500.00	700.00
<b>Total Stewardship</b>	<b>2,800.00</b>	<b>3,500.00</b>	<b>700.00</b>

<b>Accounts</b>	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>Difference</b>
<b>Buildings And Grounds</b>			
1867-601 - Utilities - Church	34,880.00	30,000.00	(4,880.00)
1867-602 - Utilities - Rectory	2,100.00	2,571.00	471.00
1867-621 - B & G - Church Supplies	2,135.00	2,135.00	-
1867-623 - B & G - Church Maintainance	28,760.00	30,100.00	1,340.00
1867-636 - B & G - Rectory Repair/Maint.	1,098.00	1,045.00	(53.00)
1867-639 - Janitorial Services	27,291.00	27,621.00	330.00
1867-643 - Sacred Space Arch Fees	3,000.00		(3,000.00)
1867-644 - B&G Special Projects	13,000.00		(13,000.00)
<b>Total Buildings And Grounds</b>	<b>112,264.00</b>	<b>93,472.00</b>	<b>(18,792.00)</b>
<b>Finance</b>			
1867-427 - Bookkeeper	10,700.00	19,680.00	8,980.00
1867-451 - FICA Tax Expense	6,035.00	9,795.34	3,760.34
1867-452 - Medicare Tax Expense	1,411.00	2,185.01	774.01
1867-711 - Property/Liability Insurance	11,900.00	11,900.00	-
1867-712 - Worker's Compensation Insurance	1,295.00	1,295.00	-
1867-726 - Bank Charges	610.00	150.00	(460.00)
1867-728 - Payroll Service Fees	1,020.00	1,700.00	680.00
<b>Total Finance</b>	<b>32,971.00</b>	<b>46,705.35</b>	<b>13,734.35</b>
<b>Worship</b>			
1867-111 - Instrument Repair	500.00	1,000.00	500.00
1867-112 - Sheet Music	781.00	1,100.00	319.00
1867-113 - Music Supplies	28.00	50.00	22.00
1867-114 - Children's Choir	625.00	700.00	75.00
1867-115 - Music Cont. Education	-	500.00	500.00
1867-430 - Choir Director Salary - Children	2,672.40	2,752.57	80.17
1867-431 - Music Dir/Adult Choir Dir- Salary	16,532.00	17,027.96	495.96
1867-432 - Organist Compensation	14,800.00	15,244.00	444.00
1867-433 - Guest Musician	250.00	250.00	-
1867-434 - Saturday Musican	1,710.00	1,800.00	90.00
1867-436 - Saturday & Supply Organist	700.00	750.00	50.00
Comp			
1867-640 - Altar Guild - Supplies	1,500.00	1,750.00	250.00
<b>Total Worship</b>	<b>40,098.40</b>	<b>42,924.53</b>	<b>2,826.13</b>
<b>Total Operating Fund</b>	<b>519,220.39</b>	<b>548,805.00</b>	<b>29,584.61</b>
<b>Net Total</b>	<b>(17,745.39)</b>	<b>(0.00)</b>	

## **Distribution of Surplus Funds**

In January 2012 the Finance Commission recommended, and Vestry approved, a formula governing the distribution of surplus funds. The formula divides surplus funds as follows in 2012:

10% tithed to support the mission of Christ Episcopal Church in the community, allocated to the Jubilee Commission, 45% for deferred maintenance of CEC property in 2012, allocated to the Buildings & Grounds Commission, 45% transferred to the Capital Improvement Fund to support future improvements to the buildings and grounds owned by CEC.

Unspent portions of surplus funds allocated for use in 2012 will be added to surplus revenues which may remain at the end of 2012 and will be distributed according to this formula in 2013..

Distribution of Surplus Funds	\$33,576
10% to support CEC Mission	\$3,300
45% for B&G Special Projects in 2012	\$15,000
45% transferred to Capital Improvement Fund	\$15,000

I thank the members of the Finance Commission for the many contributions they make to Christ Episcopal Church through faithful service on this Commission. The Finance Commission extends thanks to Nancy Lowenberg for the time, talent and good humor she brings to her appointment as Treasurer. We are pleased to note that she will serve in this capacity for another year.

Respectfully submitted on behalf of the Finance Commission,  
Paula Sanchini